



About ETS, the World's Leading Educational Measurement Organization









Introduction to the TOEIC® Programme







With more than **40 years** as an industry leader, the *TOEIC*° programme has set the standard for assessing English-language proficiency in the workplace



Over **14,000** organisations, across more than **160** countries, trust TOEIC scores to inform the decisions that matter.



The TOEIC assessment portfolio measures all 4 language skills for a comprehensive understanding of

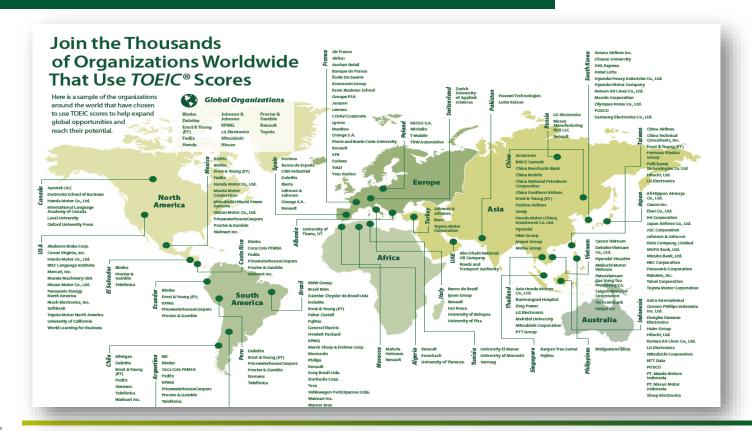
for a comprehensive understanding of English-language proficiency.



Accurate, reliable and **comparable scores** can help organisations evaluate individuals with the English-language skills needed to succeed in the global workplace.



Leading Organizations Rely on TOEIC® Test Scores





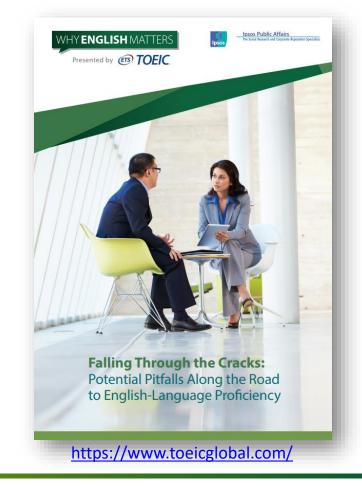




The Importance of English

International businesses often indicate that knowledge of **English is perceived as a requirement for employability** (Kim, 2013), and without a working knowledge of English, otherwise fully qualified individuals may be disqualified from the applicant pool (Peltokorpi, 2010).

Educational Testing Service (ETS) survey, (2014c) of large, multinational companies in 13 countries: 749 human resource (HR) managers across professional, scientific, and technical sectors revealed that **English proficiency is considered central to workplace success**





New Study

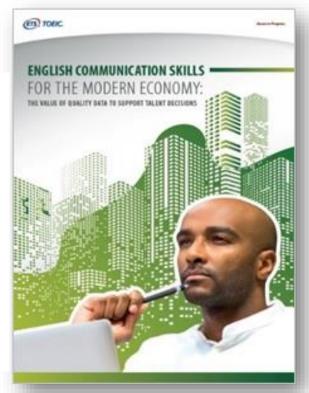
96%

of HR leaders consider employees' English-language skills to be important. 85%

feel English-language proficiency has become more important to their business over the last five years.



The most common reason, cited by 37% of HR leaders, is the increasingly globalised nature of the economy.

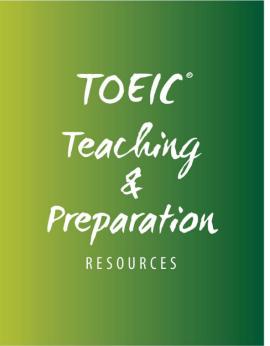




BEST MEASURE AT ROFICIENCY LEVEL

ASIC









- Worldwide and standardized programme
- Comprehensive assessment of four language essential skills in a professional workplace
- Delivers objective feedback of the English language ability
- The TOEIC ® tests are not fail/pass tests
- Scores mapped to CEFR for global comparability, ranging from A1 to C1





- **Valid**: the tests measure what they are intended to measure
- Fair: with respect to gender, race, disability and administration
- **Reliable**: the test scores are consistent across administration, scoring process and over time
- The test scores are recognized, accepted and comparable globally





TOEIC® Tests Uses and Benefits



ETS has designed two programmes to support decision-making in different settings.

Both programmes guarantee *fair*, *valid* and *reliable* test scores. Each provides a score report related to recommended uses of the *TOEIC* [®] tests scores.

TOEIC® Test Institutional Programme

TOEIC® Test Public Programme



The *TOEIC*® Public Programme Uses

- Test taker needs to provide proof of English proficiency for professional, academic or other reasons
 - Provides a "portable", accepted globally score report that job seekers may present to potential employers
- As a recruitment criterion
 - To validate a training or a programme for which a "portable" and verifiable score is required
 - For graduates when entering the workplace



Benefits

- Portability: the Official Score Certificate is accepted globally by all organizations
 - Score verification: ETS, ETS Global and authorized partners will verify the Official Score Report information
- Security: the test-takers photo is on the Official Score Certificate, minimizing any attempts
 to cheat
 - **No Administration Burden:** you can rely on fixed calendar dates and leave responsibility of the session administration to ETS Global and their representatives
 - → Develop test takers' employability: academic institutions contribute to the test-takers employability upfront: the Official Score Certificate is eligible to display on a CV



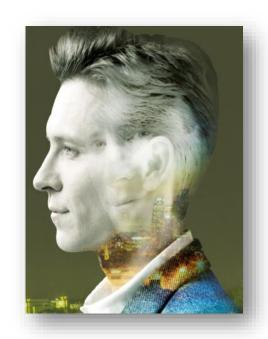
The TOEIC® Institutional Programme Uses

- Organizations would like to test English proficiency of its own internal members
- As a graduation criterion
- To assess English training needs in progress and place students in groups
- To map the English skills in a company or department
- To identify employees for internal mobility and promotion
- As a recruitment criterion (if the session is organised by the company itself)
- To prepare for the *TOEIC* ® Tests in Public Programme



Benefits

- Flexibility: you can choose the administration date, time, location, rooms, number of test-takers
- → Autonomy: you can self-manage test sessions and can check availability and accreditation status of the Test Administration Staff to proctor and administer the session(s)
- A computer based version: the TOEIC® Listening and Reading Institutional Online Test with the same content, structure as the paper-based test.







How the *TOEIC* ® Programme Supports Recruitment Decisions

- Make important recruitment and promotion decisions with confidence
- Confirm candidates meet language requirements for specific roles/positions
- Select candidates best suited for positions where English is most needed





How the *TOEIC* ® Programme Supports Recruitment Decisions

- Optimize overall recruitment process performance
- Use CEFR mapping as an additional reference to compare candidates, including on a global scale
- Gain expanded access to international candidates by accepting an internationally recognized score





How the *TOEIC* ® Programme Supports Professional Development

- Benchmark employees' English ability
 - Develop a talent pool of English-proficient employees
- Identify employees who need further training and recognize the most qualified
- Use the available information to make promotion decisions and identify employees for international mobility





How the *TOEIC* ® Programme Supports Your - English Program

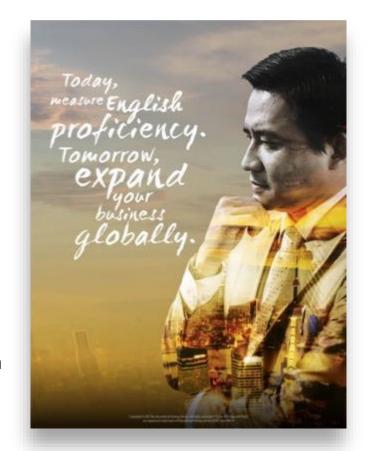
- Identify training needs and priorities
- Place employees in appropriate language courses
- Help measure the return on investment from your English language training
- Track employee learning and progress





Key Benefits

- Reliable data to inform fair, objective decisions
- Hard evidence to demonstrate effective decision making
- Get the best qualified people in the right jobs
- Accelerate and incentivize progress in English proficiency
- Make more informed recruitment and promotion decisions, to positively impact the bottom line









How the *TOEIC* ® Programme Helps Institutions Succeed

- Place international students in the appropriate English programme
- Produce graduates equipped for the global job market
- Strengthen a program's reputation through effective training and placing of students
- Demonstrate the effectiveness of the program to accreditors and internal stakeholders





How the *TOEIC* ® Programme Can Help Students Succeed

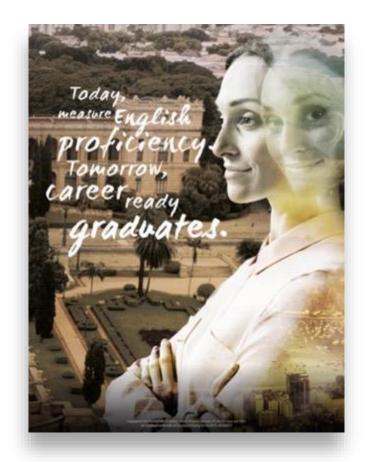
- Gain a competitive edge in the local and global job market
- Understand strengths and weaknesses and how to improve
- Obtain a globally-recognized credential of English proficiency





Key Benefits

- Evaluate student learning and proficiency, fairly and objectively
- Hard evidence to demonstrate programme effectiveness
- Save time and resources on designing and grading tests, freeing teachers to teach
- Globally-recognized certificate provides added value to students







Why the *TOEIC* ® Programme is the best solution

- Show you're ready for the demand of today's global job market
- Stand out in the competitive global job market
- Evaluate and improve proficiency for better career prospects





Key Benefits

- Open up a world of possibilities
- Set yourself apart and establish credibility amongst employers worldwide
- Today assess your English proficiency
- Tomorrow, greater job opportunities







Description

It measures the English proficiency of non-native English speakers in the global workplace

Test Structure

Listening section: 100 items – 45 mins

Reading section: 100 items – 75 mins

Items Format

Multiple – choice





Registration

Public Programme: ETS Global website

Institutional Programme: Sessions organized by ETS Global clients

Administration

Paper based – test

Computer based – test (institutional programme)



Score

10 - 990



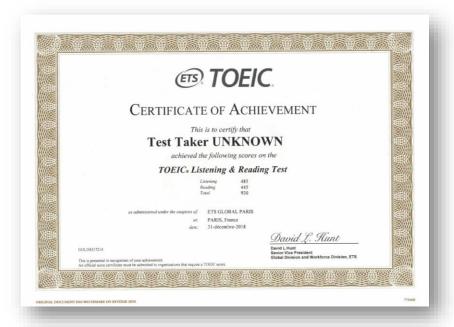
Tasks (Listening 1-4 and Reading 5-7)		Number of questions
1	Photographs	6 Questions
2	Question-Response	25 Questions
3	Conversations	39 Questions (13 conversations X 3 questions each)
4	Talks	30 questions (10 talks X 3 questions each)
5	Incomplete Questions	30 Questions
6	Text Completion	16 Questions
7a	Single Passages	29 questions (10 reading texts with 2-4 questions each)
7b	Double Passages	25 questions (2 set-based double passages, 3 set- based triple passages X 5 questions per set)



Public Programme Score Certificate



Public Programme Certificate of Achievement



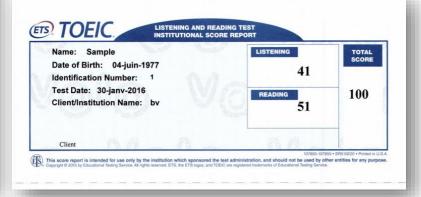




Institutional Programme
Official Score Report



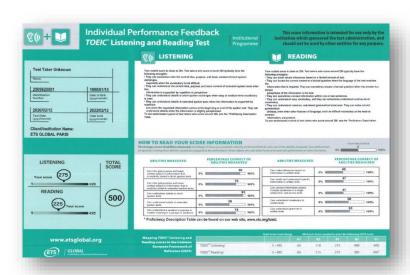
Score Roster





The TOEIC® Listening and Reading Test

Institutional Programme Individual Performance Feedback



Institutional Programme Certificate of Achievement





The TOEIC® Listening and Reading Test and the CEFR

TOTAL MINIMUM SCORES (10 TO 990 PTS)	TOEIC LISTENING MINIMUM SCORE	TOEIC READING MINIMUM SCORE	CEFR LEVELS	
945 pts	490	455 ^{**}	Proficient user - Effective Operational Proficiency	C1
785 pts	400	385	Independent user - Vantage	B2
550 pts	275	275	Independent user - Threshold	B1
225 pts	110	115	Basic user - Waystage	A2
120 pts	60	60	Basic user - Breakthrough	A1



The *TOEIC*® Listening and Reading Institutional Programme Online







- Two separated tests, Speaking or Writing test sessions can be organised independently
- Test questions simulate real-life situations that are relevant to the global workplace. They include tasks that people might perform in work-related situations or in familiar daily activities that are common across cultures
- Starting 1st June 2019 note-taking is allowed, and changes made to preparation times for the Speaking test





Description

An international standard for measuring and determining speaking and writing English skills of non-native speakers of English in daily life and global workplace, from A1 to C1. Other skills assessed: participate in conversations, write emails, integrate information or express opinions

Test Structure

Speaking section: 11 items - 20 mins

Writing section: 8 items - 60 mins

Items Format

Constructed - response

Order: Nine, (9) days before the test session



The TOEIC® Speaking and Writing Test Content

Registration

Public Programme: ETS Global website

Institutional Programme: Sessions organized by ETS Global clients

Administration

Computer based – test

Score

0 – 200 per section





The TOEIC® Speaking and Writing Test Content

	Speaking Tasks	Evaluation Criteria	
1-2	Read a text aloud	Pronunciation, Intonation and Stress	
3	Describe a picture	Pronunciation, Intonation and Stress, Grammar, Vocabulary, Cohesion	
4-6	Respond to questions (phone call)	Pronunciation, Intonation and Stress, Grammar, Vocabulary, Cohesion, Relevance of content, Completeness of content	
7-9	Respond to questions using information provided		
10	Propose a solution (meeting)	All of the above	
11	Express an opinion		



Writing Tasks		Evaluation Criteria	
1-5	Write a sentence based on a picture	Grammar and Structure Relevance of the sentences to the pictures	
6-7	Respond to a written request	Quality and sentences diversity Vocabulary richness & accuracy Consistency and Sentence diversity	
8	Write an opinion essay	Whether your opinion is supported with reasons and/or examples Grammar and Structure Vocabulary richness & accuracy Consistency and Sentence diversity	

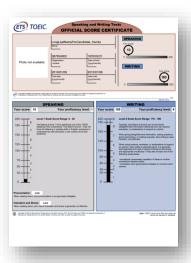




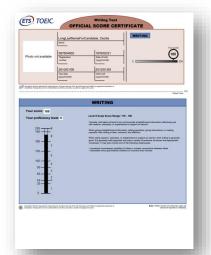
Section	Questions	Score Range	Total score range	Number of proficiency levels
Speaking	1-9	0-3		8
Speaking	10-11	0-5	0-200	0
	1-5	0-3		
Writing	6-7	0-4	0-200	9
	8	0-5		



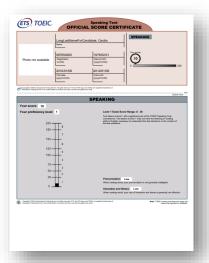
The *TOEIC* * Speaking and Writing Test Score Certificate



The TOEIC Writing Test
Official Score Certificate



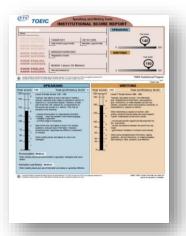
The TOEIC® Speaking Test
Official Score Certificate





Score rosters are sent by email and score reports by post to institutions

The TOEIC® Speaking and Writing
Test Institutional Score Report



The TOEIC® Speaking and Writing Test
Institutional Score Report







TOTAL MINIMUM SCORES	TOEIC SPEAKING MINIMUM SCORE	TOEIC WRITING MINIMUM SCORE	CEFR LEV	ELS
360 pts ¹	180¹	180¹	Proficient user - Effective Operational Proficiency	C1
310 pts	160	150	Independent user - Vantage	B2
240 pts	120	120	Independent user - Threshold	B1
160 pts	90	70	Basic user - Waystage	A2
80 pts	50	30	Basic user - Breakthrough	A1





Who takes the test?

- Beginning and mid-level learners of English
- Individuals taking introductory or basic commercial English-language courses
- People who use every-day English-language skills for work and school
- Entry-level and junior employees who measure their English language skills

Who uses the test?

 Language schools, colleges, corporations, manufacturing companies, small businesses and government agencies



Description

The ideal test to measure beginner to intermediate learners' emerging English–language skills, so from A1 to B1.

Focus skills: General English for the international workplace

Test Structure

Listening section: 50 items – 25 min

Reading section: 50 items – 35 min



Test Format

Paper-based test (CD, answer sheet and test booklet)

Computer-based (Computer, headphones and keyboard)



Registration

Institutional Programme: Sessions organized by ETS Global clients

Items Format

Multiple - choice

Score

15 – 50 per section





The TOEIC Bridge® Test Uses

- Make screening and placement decisions
- Meet English-language program entrance and exit requirements
- Monitor learning progress
- → Develop individuals on the path to advanced English proficiency
- + France only: for the CPF



Speaking and Writing will be launched in 2021



Responding to descriptions, questions, conversations and talks spoken in English

Approximately 25 minutes

		Number of Questions
Part 1	Four pictures	6
Part 2	Question-response	20
Part 3	Conversations	10
Part 4	Talks	14



Completing sentences in written English; answering questions about short informational texts in English

35 minutes

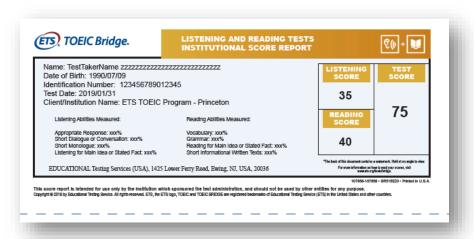
		Number of Questions
Part 1	Sentence completion	15
Part 2	Text completion	15
Part 3	Reading comprehension	20

Total time: 1 hour

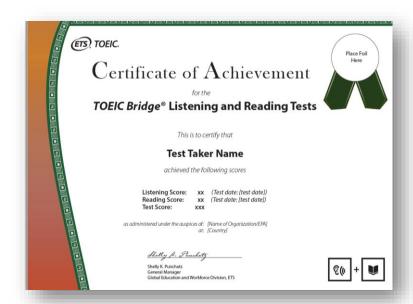
Total number of questions: 100



Institutional score report



Institutional programme Certificate of Achievement







Teaching and Preparation Resources

The *TOEIC*® Programme offers a variety of preparation resources to support teaching and learning:

- Propell® Workshops
- → TOEIC® Official Learning and Preparation Course





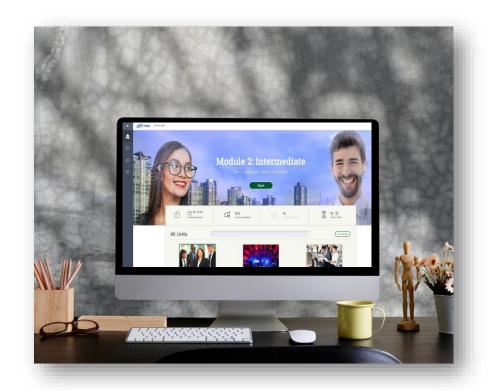
For Teachers: TOEIC® Propell Teacher Workshops





For Learners: TOFIC® Official Learning and Preparation Course

- An official online test preparation course designed to help individuals develop the skills needed to succeed on the TOEIC® Listening & Reading test.
- Created by the maker of the TOEIC[®] Listening and Reading test.
- Prepares students for the updated TOEIC®
 Listening and Reading test (as of 2018)



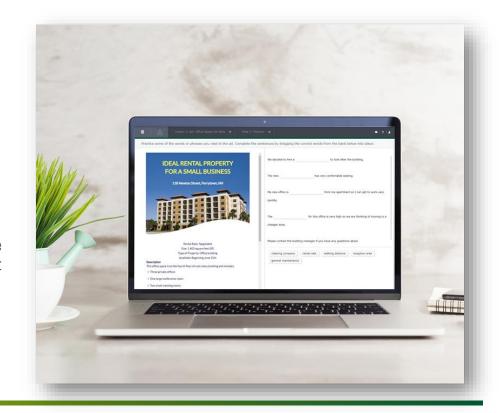


Helps Give a Competitive Advantage for Success on the *TOEIC*® Listening and Reading Test

Official *TOEIC*® test content:

- 5 updated practice tests
- More than 1,000 authentic TOEIC ® Listening and Reading practice test questions
- Learning content reflects **TOEIC** ® **scenarios**, **texts and question types**.
 - "Getting to know the *TOEIC* ®" lessons provide explanations to help students **prepare** for the new *TOEIC*® Listening and Reading test **Same narration voices** as the *TOEIC*® test

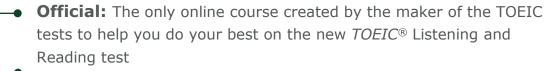
Helps strengthen the English skills needed to succeed in the workplace as identified and measured by the *TOEIC* [®] Listening and Reading test.





Build Your Skills Build Your Confidence

Build the English skills you need for the workplace and success on the *TOEIC* ® Listening and Reading test.



Authentic: The course uses real-life workplace scenarios and tasks

- **Comprehensive:** More than 1,000 authentic *TOEIC*® Listening and Reading test questions
- Convenient: Self-paced online program catering to learners with limited time



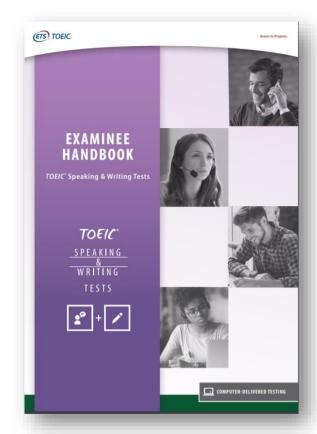




Build Your Skills Build Your Confidence

Free resources:

- http://yourenglishtest.com/
 A complete sample test with immediate results on the CEFR
- TOEIC ® Tests
 Advice and preparation on Facebook
- https://www.etsglobal.org/nl/en
 Sample TOEIC ® Tests and the Examinee
 Handbook





Why is the *TOEIC* ® Programme the global standard

- Fair, valid and reliable
- Comparable
- Comprehensive four-skill approach
- Globally recognized

The *TOEIC*® Program is the ONLY English assessment to meet DEKRA's ISO 9001 standard





The value of quality

ETS research scientists, psychometricians and assessment experts constantly work to:

- Create and provide fair, accurate and reliable English assessment for the workplace
- Drive innovation that advances English assessment, learning and teaching



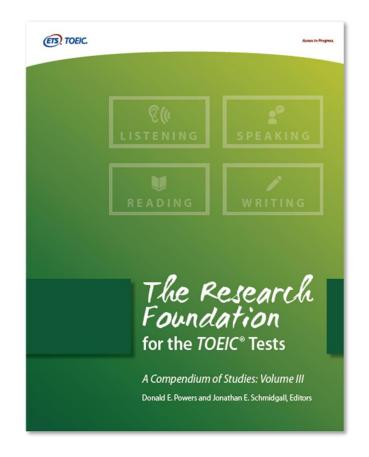


The value of quality

ETS research scientists, psychometricians and assessment experts constantly work to:

- Enhance TOEIC® program test designs and scoring processes
- Provide content, methods and processes for evolving the TOEIC® assessment

Find our research at ets.org/toeic/research





Case Studies









TOEICGLOBAL.COM





MEASURING ENGLISH TRAINING EFFECTIVENESS

CHALLENGE

In 2010, Imited. Leter twas recruited as Head of the English Language Office of Ecole de Gueera and was tasked with creating an English department. As one of her first priorities, the sealthful programs for English training to enable officers to communicate efficiently in the presence of multimational organization (see, DM ANDE DUI, be effective in public speaking, and engage in meetings with foreign counterparts. Immediately, the question of skills assessment ausor below can we measure the quality of our taining, and how can we see a clear picture of the training's effectiveness?

SOLUTION

- In order to gauge the effectiveness of their English-language training, École de Guerre issued a call for tenders to select a certification provider that met the following criteria:
- must be an external, third-party assessment to ensure objectiveness in the evaluation process
- must be internationally recognized and used in civilian training (universities, schools, etc.) to allow comparison and interaction between the military and civilian spheres
- must encompass the four communication skills (listenin reading, speaking, writing) beyond a purely military context
- must align to NATO's Standardization Agreement 60 (STANAG 6001)
- Upon extensive review TOEIC® Listening and Reading and TOEIC® Speaking and Writing tests were selected.

RESULTS

Since Ecol de Guerre began using the TOEIC tests in 2012, French officer trainees have been taking the tests every year. "TOEIC test scores allow us not only to compare test takes to each other, but also to compare test takers from year-to-year. This allow us to set precise objectives for the upcoming year' explains Cleret. This also helps the school in determining the effectiveness of the English training they provide.

In 2012, 90 percent of test takers obtained a score higher than or equal to 785. This core corresponds to the minimum score required by French schools for issuing civilian diplomas (e.g., engineering diploma), and half of those test takers obtained a score higher than or equal to 900 out of 990 (i.e., level C1 on the Common European Framework of Reference). The school's goal is to have all trainee officers score altest 900 on the TOEC test.

allows us to set precise objectives...

To learn more about the TOEIC® program visit

TOEICglobal.com or contact your local ETS

Preferred Network office.



For almost 40 years as an industry leader, the TGECP program has set the global standard for assesting English-language communication skills needed in the workplace. With about 7 million tests administered every year, the TGEC tests are the most widely used around the world with 14,000+ organizations across more than 160 countries trusting TGEC scores to inform the decisions that matter.



Principles of Quality Assessments





The TOEIC® Programme - Assess to Progress - Portfolio Animation



https://www.youtube.com/watch?v=zX7pv487X-k&t=4s



Thank You!



For more information about the *TOEIC®* Programme aozten@etsglobal.org 0532-069 76 96

